



MYGOV - NEW RESIDENTIAL CONSTRUCTION CHECKLIST

BUILDING INSPECTIONS

7800 EMMETT F. LOWRY EXPRESSWAY, TEXAS CITY, TX 77591

Phone: (409) 643-5946

Email: inspections@texascitytx.gov

IN REQUESTING A RESIDENTIAL NEW CONSTRUCTION - BUILDING PERMIT ALL OF THE FOLLOWING ITEMS MUST BE OBTAIN PRIOR TO SUBMITTING A PROJECT REQUEST IN MYGOV.

City of Texas City complies with the following codes:

- International Building Code, (IBC) 2015
- International Residential Building, (IRC) 2015
- International Plumbing Code (IPC) 2015
- International Mechanical Code (IMC) 2015
- International Energy Conservation Code (IECC 2015)
- International Fuel Gas Code, (IFC) 2015
- International Property Maintenance Code (IPMC) 2015
- National Electrical Code (NEC) 2014

REGISTRATIONS IN MYGOV COMPLETED BY:

- General Contractor
- Electrical SubContractor
- Plumbing SubContractor
- HVAC SubContractor

MYGOV PROJECT SUBMITTALS MISSING ANY OF THE FOLLOWING ITEMS WILL BE DENIED AND THE PROJECT WILL HAVE TO BE RESUBMITTED. ANY ITEM LISTED BELOW MUST HAVE A DATE, SIGNATURE, AND BE STAMPED BY THE DESIGN PROFESSIONAL. (NOTE: ELECTRONIC SIGNATURES ARE NOT ACCEPTED).

DOCUMENTS REQUIRED PER CITY OF TEXAS CITY ORDINANCE - § 160.024 DISTRICT A, SINGLE-FAMILY RESIDENTIAL.	
Site/Plot Plan Includes All Setbacks, Lot size, Lot Coverage Percentage, Setbacks, Address, Legal Description and Plan Number	<input type="checkbox"/>
Engineered Stamped Drawings Includes Foundation, Shear Walls, Framing, Roof, and Elevation Plans that include the % Masonry to meet City of Texas City Ordinances	<input type="checkbox"/>
Mechanical, Electrical, Plumbing (MEP's) Plans with the appropriate signature and the project address or plan number.	<input type="checkbox"/>
2015 IECC - Energy Compliance (REScheck)	<input type="checkbox"/>
Elevation Certificate - Construction Drawing (Top of the Bottom Floor Number (7.0' or greater) minus the Top of the Curb Number must equal to 1.5 or greater) CITY OF TEXAS CITY ORDINANCE § 157.40 GENERAL STANDARDS. (H) All new construction or any substantial improvement located in a non-special flood hazard shall be constructed at seven feet mean sea level or 18 inches above the curb of the street, whichever is greater. (Stamped and Signed by the Design Professional (Engineer, Surveyor, or Architect)	<input type="checkbox"/>
Drainage Plan (Stamped and Signed by the Project Engineer)	<input type="checkbox"/>
Completed Subcontractor Validation Sheet Form Available in MYGOV - From your homepage.	<input type="checkbox"/>
TCI Completed Form Form Available in MYGOV - From your homepage.	<input type="checkbox"/>
ADDITIONAL INFORMATION	
For Projects where there is no City Utilities (Water and Sewer), an approved application from the following agencies must be obtained and uploaded with the construction documents:	
On site sanitary sewer facilities - approved by Galveston County Health District	<input type="checkbox"/>
On site water well - approved by the Harris-Galveston County Subsidence District	<input type="checkbox"/>
REQUEST PROJECT IN MYGOV	<input type="checkbox"/>